

CITY OF MEDFORD
Conditional/Interim Use Permit Request

APPLICANT _____ E-MAIL _____

PHONE _____ (H) _____ (W) _____ (FAX) _____

ADDRESS _____

Public Hearing Fee for Regular Planning & Zoning Meeting \$150.00 Cash _____ Check _____
Public Hearing Fee for Special Planning & Zoning Meeting \$300.00 Cash _____ Check _____

Criteria for Granting Conditional Use Permits. In granting a conditional use permit, the Planning and Zoning Committee shall consider the effect of the proposed use on the Comprehensive Plan and upon the health, safety, and general welfare of occupants of surrounding lands. Among other things, the Planning and Zoning Committee shall make the following finding where applicable:

1. The use will not create an excessive burden on existing parks, schools, streets and other public facilities which serve or are proposed to serve the area.
2. The use will be sufficiently compatible or separated by distance or screening from adjacent residentially zoned or used land so that existing homes will not be depreciated in value and there will be no deterrence to development of vacant land.
3. The structure and site shall have an appearance that will not have an adverse effect upon adjacent residential properties.
4. The use, in the opinion of the City Council, is reasonably related to the overall needs of the City and to the existing land use.
5. The use is consistent with the purposes of this Ordinance and the purposes of the zoning district in which the applicant intends to locate the proposed use.
6. The use is not in conflict with the Comprehensive Plan of the City.
7. The use will not cause a traffic hazard or congestion.

Interim Use Permits. The purpose of an interim use is to permit a use that would not be appropriate generally but may be allowed with appropriate restrictions. An interim use permit may be granted for any use designated as a conditional use in this Code. All conditions, criteria, requirements, and procedures for granting a conditional use permit shall be applicable to the granting of an interim use permit. In addition, an interim use permit may provide for additional conditions beyond those conditions contemplated for a conditional use permit, and may provide for termination of the permit upon a designated date, event, or condition. Permission of the interim use shall not impose additional costs on the City if it is necessary for the City to take the property in the future. Any interim use may be terminated by a change in zoning regulations.

REQUIRED SUBMITTALS:

- Copy of full legal description.
- Written request for a conditional use permit.
- A preliminary building and site development plan and shall require a boundary survey of the property.
- Evidence of ownership or enforceable option on the property.

SIGNATURE OF APPLICANT _____ **DATE** _____

SIGNATURE OF CITY OFFICIAL _____ **DATE** _____