City of Medford
Special Meeting Agenda*
Medford City Hall
May 20, 2020, 5:30 P.M.

I. Call meeting to order
II. Improvement Project 2021-01, 2021 Street & Utility Improvements
   A. Joe Duncan, City/Project Engineer w Bolton & Menk
III. Open Public Hearing
IV. Public Comments
V. Close Public Hearing
VI. Resolution 2020-16 Ordering Improvement and Preparation of Plans
VII. Adjournment

*Due to the COVID-19 pandemic, members of the public will not be present at the City Council’s special meeting location.

Members of the public may monitor the meeting by watching a live stream at:
http://www.owatonnalive.com/Medford-City-Meetings.html

Or, go to the City’s website at www.medfordminnesota.com on the date and time of the meeting and click on the link provided.

Live stream of the public hearing will also be available through the City of Medford, Minnesota's Facebook page.

Residents can access the Preliminary Engineering Report through the City of Medford’s website at:

Public comment may be submitted to the city council via the following methods:

1) Written comments/questions may be submitted in writing prior to the public hearing by any of the following methods:

   a) By Email. Submit your comments/questions to medford@medfordminnesota.com no later than 5:00 pm on Monday, May 18, 2020.

   b) By Mail. Submit your comments/questions by mailing to 408 2nd Ave SE, Medford, MN 55049. Questions/Comments must be received no later than 5:00 pm on Monday, May 18, 2020.

   c) By Physical Delivery. Deliver your comments/question by delivering them to the Drop Box at City Hall at 408 2nd Ave SE, Medford, MN, no later than 5:00 pm on Monday, May 18, 2020.

2) Live Comment During the Public Hearing Via Telephone. Residents desiring to make public comments by telephone during the public hearing must request to be placed on the public hearing agenda. You may do so by calling City Hall (507) 455-2866 or emailing medford@medfordminnesota.com. You must provide your name and telephone number and request to be placed on the agenda no later than 5:00 pm on Monday, May 18, 2020. During the public hearing you will be contacted at the telephone number you have provided. Each resident will be given 3 minutes to make his/her comment.

Written questions submitted prior to the public hearing will be read during the meeting. Written comments submitted prior to the public hearing will be posted online prior to the hearing.
CITY OF MEDFORD

Resolution 2020-16
Ordering Improvement and Preparation of Plans

WHEREAS, a resolution of the city council adopted the 27th day of April, 2020, fixed a date for a council hearing on Improvement No. 2021-01, the proposed improvement of Main Street from 2nd Ave NW to 5th Ave SE by improving street, water, storm and sanitary sewer, pedestrian facilities and other associated improvements, and

WHEREAS, ten days’ mailed notice and two weeks’ published notice of the hearing was given, and the hearing was held thereon on the 20th day of May, 2020, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEDFORD, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.

2. Such improvement is hereby ordered as proposed in the council resolution adopted 27th day of April, 2020.

3. The city’s Planning and Zoning Commission has reviewed the proposed capital improvement and reported in writing to the City Council its findings as to compliance of the proposed improvement with the comprehensive municipal plan.

4. Joe Duncan of Bolton & Menk is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

5. The City Council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of tax exempt bonds.

Adopted by the council this 20th day of May, 2020.

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Lois M. Nelson
Mayor

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Elizabeth Jackson
Clerk