

Regular City Council Meeting
March 27, 2023
7:00 p.m.
City Hall

Members present were Thomas, Mueller, Merritt, Helgeson, and Sorensen.

Members absent were: none.

City staff and consultants in attendance were Elizabeth Jackson, Mark Rahrick, and Chad Langeslag.

Others attending were Rosana Vick, John Paul, Jason Winter, Kay Fate, John Anhorn, Dyann Reinhard, Marie Sexton, and Judy Bauer.

Mayor Thomas called the meeting to order at 7:00 p.m.

Pledge of Allegiance.

Concerns/Requests from General Public and Organizations – none.

Agenda – Under Mayor, add Item E, water workshop and Item F Administrator Director of Operations position. Move City Attorney to before committee reports. Add City Council procedures to City Attorney. Move pool employee wages to Park/Pool Commissioner Report.

Motion by Mueller, seconded by Merritt to approve the agenda as amended. All members voted aye for approval. Motion carried.

Consent Agenda – Agenda items are approved by one motion unless a council member requests a separate action.

Approval of the February 27, 2023 regular council meeting minutes.

Approval of the February and March city and liquor store bills.

Approval of the February check register numbers E4685-E4731, 16989-17017, and 50712-50797.

Motion by Merritt, seconded by Mueller to approve the consent agenda as presented. All members voted aye for approval. Motion carried.

City Attorney –

Contract Operator Contract Extension – motion by Merritt, seconded by Mueller to extend until July 31, 2023 Andrew Fischer's contract subject to the terms of the previous contract without the written notice requirement. All members voted aye for approval. Motion carried.

Attorney Rahrick stated the Cooperative Agreement had been rewritten to include a sidewalk along County Road 12 as long as MNDOT approves the sidewalk, the County will contribute 75% to the sidewalk.

City Council Procedures – Attorney Rahrick presented a document used by the City of Fairmont. Rahrick will bring a final draft of this document to the April council meeting.

Planning & Zoning Board – Chad Langeslag gave a brief update of the Planning & Zoning meeting. The Zoning board recommended Council not change the City ordinance to allow chickens within City limits.

The Zoning board also recommended Council have the City provide snow removal only on CSAH street sidewalks.

EDA Board – did not meet.

Park & Pool Commissioner Report –

2023 Pool Rates – Motion by Sorensen, seconded by Helgeson to set swimming lesson rates at \$35.00/child for resident, and \$50.00/child for non-resident and discontinue the price break for 3+ kids, swimming lessons will be for 8 contract days instead of 12 contract days, and to set the family resident pool pass at \$85.00 and non-resident family pass at \$100.00. All members voted aye for approval. Motion carried.

2023 Pool Wages – Clerk Jackson presented a memo.

Motion by Helgeson, seconded by Thomas to approve the following 2023 pool wages and to approve all recertification being reimbursed by the City at the end of a completed pool season without any unexcused absences. All members voted aye for approval. Motion carried.

Pool Manager - \$15.00/hour
Assistant Manager - \$14.50/hour
WSI/Teach Lessons - \$14.00/hour
Returning Lifeguard - \$13.50/hour
New Lifeguard - \$13.00/hour

Water/Wastewater Commissioner Report – Council member Merritt had nothing to report.

Municipal Liquor Store Commissioner Report – Council member Mueller stated the inside of the liquor store had been painted. The food trucks have been a successful addition.

Streets Commissioner Report – Council member Helgeson stated pot hole patching had begun.

Facilities Committee Report – Council member Helgeson stated the meeting had been postponed.

City Engineer – nothing.

Fire Department – nothing.

Mayor –

Bonding Bill Update – Mayor Thomas gave a brief update on the City and Steele County going to the Minnesota Capital and meeting with legislators concerning the bonding bill.

Speed Limit Sign – the 55 mph signs have been removed the Medford School.

Compost Site – Signs have been ordered for the compost site. The compost site will be open April 15 – November 1, 9am – 5pm, Monday – Saturday.

Sidewalks – Motion by Thomas, seconded by Mueller to approve the Zoning Board recommendation to provide snow removal on CSAH roads only. Thomas aye, Mueller aye, Sorensen aye, Helgeson aye, Merritt nay. Motion carried.

A future special meeting will be scheduled for Council to discuss the wastewater plant.

Administrative Director of Operations Position – Mayor Thomas stated the job description does not state that a water and wastewater licenses are required. Council would need to decide if they want to change the job description.

City Administrator –

Public Works/General Update – Clerk Jackson presented the Administrator’s memo updating Council on the public works and general city activities for the previous month.

Part Time Public Works Worker – motion by Thomas, seconded by Merritt to post and hire a part time public works worker at \$15.00 per hour. All members voted aye for approval. Motion carried.

City Clerk –

Financial Report – Clerk Jackson presented a memo.

Final Engineering Invoice – 2021 Main Street Project – Clerk Jackson presented the final invoice to Council for informational purposes only.

Regular City Council Meeting – Monday, April 24, 2023, 7:00 p.m.

Board of Appeal & Equalization – Monday, April 24, 2023, 6:00 p.m.

Motion by Mueller, seconded by Helgeson to adjourn the regular council meeting at 8:31 p.m. All members voted aye for approval. Motion carried.

Minutes approved at _____ meeting.

Submitted by _____ City Clerk.

Signed by _____ Mayor.

