

**CITY OF MEDFORD
Sign Permit**

Signs in all districts shall conform to the listed requirements. Owners shall be required to obtain a permit from the City prior to erecting or significantly modifying a previously approved sign.

If the work authorized under the permit has not been completed within one year after the date of the issuance, the permit shall be null and void.

APPLICANT _____ E-MAIL _____

PHONE _____ (H) _____ (W) _____ (FAX)

ADDRESS _____

OWNER OF SIGN _____ E-MAIL _____

PHONE _____ (H) _____ (W) _____ (FAX)

ADDRESS _____

INSTALLER OF SIGN _____ E-MAIL _____

PHONE _____ (H) _____ (W) _____ (FAX)

ADDRESS _____

Total number of signs on the site _____

Size(s) of proposed signs _____

Paid \$25 Sign Permit Fee Yes No (Fee paid to the Building Inspector)

REQUIRED SUBMITTALS:

- Drawing of the proposed sign(s)
- Plans, location specifications, method of construction and attachment

SIGNATURE OF APPLICANT _____ **DATE** _____

SIGNATURE OF CITY OFFICIAL _____ **DATE** _____