



OUR HOMES SOUTH, INC.

113 NORTH MAIN STREET
P.O. BOX 119
MEDFORD, MN 55049

CHIEF EXECUTIVE OFFICER
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April 20, 2011

To: Medford EDA Board

Subject: Request for EDA Funds

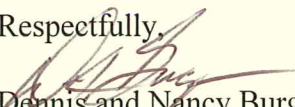
I have been very appreciative of EDA's support of our ongoing projects intended to improve the appearance and functionality of Main Street in Medford. We first remodeled the Our Homes South Inc., office space in 2004 with assistance from the EDA. In 2007 we were able to remodel the now Miracle Massage site, again with EDA assistance in the project.

We are now in the process of remodeling the old laundromat site at 113 N. Main street. This site will become a taxidermy site and retail store which should further enhance the building and the overall affect of mainstreet.

The cost of the project is over \$15,000. I would like to request \$10,000 in EDA funds to assist in the development of this site. If possible, I would like my monthly payment of \$350 to stay the same and to extend the length of my current loan.

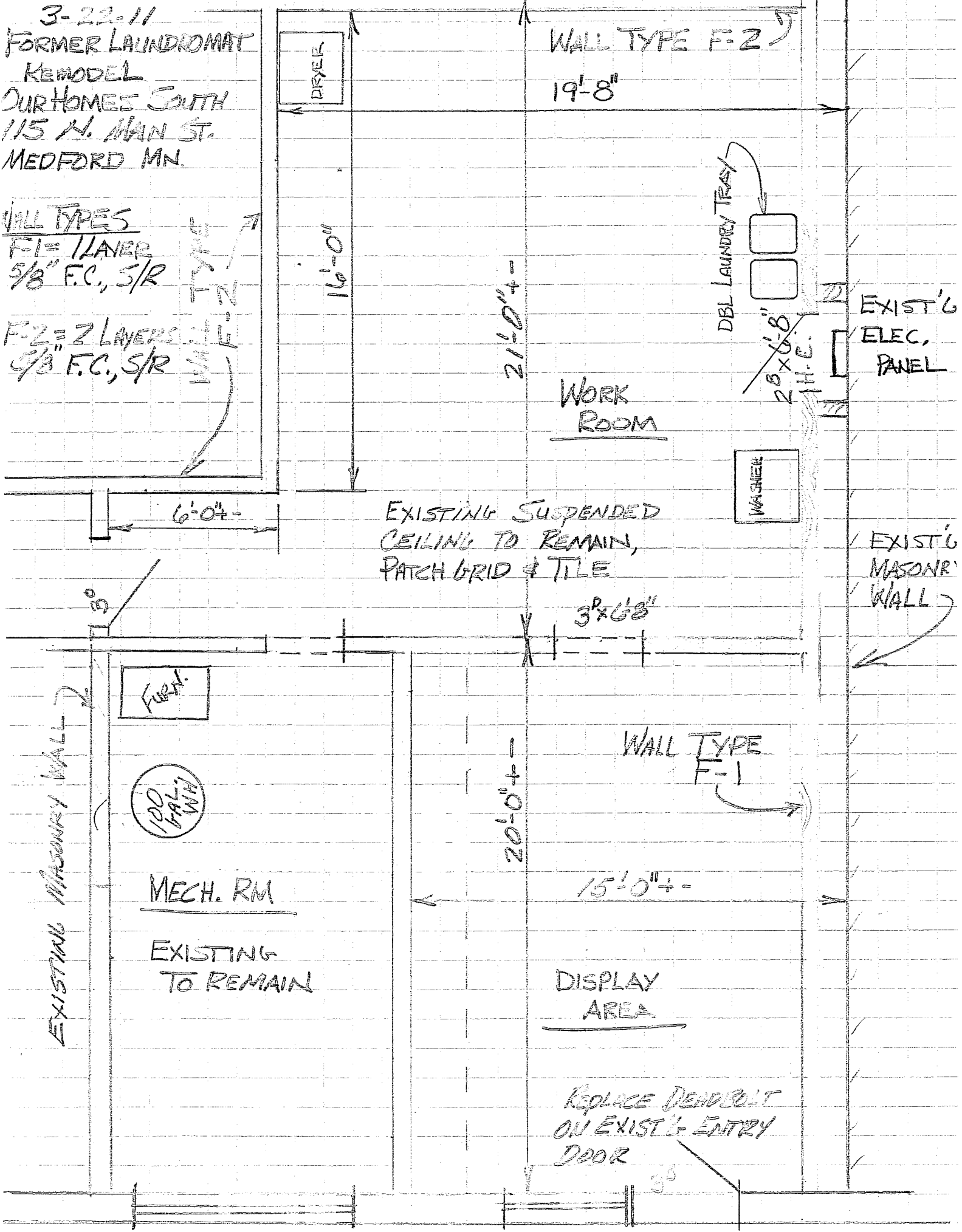
Thank you for your consideration of this request

Respectfully,


Dennis and Nancy Burgess
4320 Decker Trail
Faribault, MN 55021
(507) 455-2114.

3-22-11
 FORMER LAUNDROMAT
 REMODEL
 OUR HOMES SOUTH
 115 N. MAIN ST.
 MEDFORD MN.

WALL TYPES
 F-1 = 1 LAYER
 5/8" F.C., S/R
 F-2 = 2 LAYERS
 5/8" F.C., S/R



WALL TYPE F-2
 19'-8"

DRYER

16'-0"

21'-0"+

WORK ROOM

DBL LAUNDRY TRAY

25'x6'8' H.C.

EXIST'G ELEC. PANEL

WASHER

EXIST'G MASONRY WALL

EXISTING SUSPENDED CEILING TO REMAIN, PATCH GRID & TILE

6'-0"

3'x6'8"

FURN.

100 FALH W/HA

MECH. RM

EXISTING TO REMAIN

WALL TYPE F-1

20'-0"+

15'-0"+

DISPLAY AREA

REPLACE DEADBOLT ON EXIST'G ENTRY DOOR

EXISTING MASONRY WALL

3'

MEDFORD EDA Meeting Minutes

April 20, 2011

In attendance: Chair Andy Colwell; Councilperson Brenda DeMars, Committee Member Gene Luedtke; Dennis Burgess of Our Homes South, Inc.

Absent: Councilperson Greg Hitchcock, Committee Member Lois Nelson

Meeting called to order at 6:05pm. There was no Agenda available at this time.

I. Dennis Burgess of Our Homes South turned in a request for the EDA's support for an EDA loan in the amount of \$10,000 for the remodel of the old Laundromat located at 113 N. Main Street. Dennis owns the buildings where the Laundromat was located and the one that is currently being used by Miracle Massage. Dennis has a lease agreement with Luke Ahlman who is looking to open a taxidermy at this site upon completion. There would be a Display area in the front of the building facing main street and a workspace in the back for working on mounts.

Dennis has been working with the Steele County Building inspector and they will need to bring the wiring up to code as well as have extra firewalls put into place with the attached buildings. They do not have to have a bathroom open to the public so do not intend to change that to handicap accessible. They do need to post a sign that states the bathroom is for employee use, not public. No Sprinkler system is required and no paint booth will be needed or used on the premises. The hides will be already dried prior to coming to the location.

The Facia signage will be a similar in colors to match what is currently over Our Homes South and the Miracle Massage, however, will not have with the canopy. They plan to paint signage on the front window and we told to check with Pat Merritt of Planning and Zoning regarding the ordinance on signage. The floor will be remaining "as is". The sheet rock in the back of the building will be required to go all the way to the ceiling for venting.

Dennis is requesting that the EDA recommend to the City Council approval of extending his current loan with additional funds of \$10,000.00 being added, currently owes approximately \$3,400.00, interest rate to stay at 2% and monthly payments of \$350.00 not be increased.

Dennis will be completing the application and turning it into City Hall with Financials for the EDA to review. Dennis thought he was current on his loan but currently owed for April 1, which was addressed by DeMars. He will bring in a check on Wednesday for that payment.

Dennis stated that once the building improvements have been done, he would like to invite the City Council and the EDA to visit all of his buildings to see what the EDA money has helped him improve.

It is the committee's goal to present this recommendation at the next council meeting.

II. There was no Financial Report available at this time, but the loans funded currently were discussed briefly.

- III. Update on Progress with the City Website re-design. DeMars told the committee that she was told by Amber that the website has been updated. No one was aware of that, but will check it out.
- IV. Discussion on business buildings available on Main Street. No one seemed to know what was happening with the Celebrations. Andy suggested that he would like to see signage at the Kavitz's building and the building that used to be Niles and Wiese. No one knows that business is available in the community.
- V. Elections of the members of the EDA:
- Chair: Motion made by Brenda to re-elect Andy Colwell, 2nd by Gene. Motion carried.
 - Acting Chair: Motion made by Andy to elect Brenda DeMars, 2nd by Gene for Brenda. Motion carried.
 - Secretary: Motion made by Andy to re-elect Lois Nelson, 2nd by Gene. Motion carried.
- VI. Discussion on Chamber Bucks and Shop Medford Program. DeMars told the committee that Amber had told her that when the bank in Medford changed hands that we had to discontinue use of the Chamber Bucks due to the routing number not being correct. Loren instructed her to purchase new ones, which the smallest increment that could be purchase was 600. It was discussed as to how we could use those now that we had such a large stock of them and have discontinued the Shop Medford Program. EDA suggests we contact businesses to see if there would be interest to buy Chamber Bucks at a discounted rate to give away or as prize or sell to their own customers to promote business in Medford. Another possibility would be to offer them to the public for gifts for holidays, birthdays, etc.

Next regular meeting is scheduled for May 18th at 6:00 pm

Motion made by Gene to adjourn, 2nd by Brenda. Motion Carried.

Meeting adjourned at 7:05 pm